

# 403(b) PLAN GUIDE



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401(k) SOLUTIONS



## DIFFERENCES BETWEEN A 401(k) AND 403(b)

### 401(k)

- An employer-sponsored defined contribution plan for business entities
- Any business can sponsor these plans, including Non-Profits
- Investment lineup can include stocks, bonds, ETFs, and collective funds

### 403(b)

- An employer-sponsored defined contribution plan specifically for non-profit entities
- Only non-profit entities, such as hospitals, churches, schools, and 501 c tax-exempt organizations can sponsor these plans
- Investment lineup is limited to annuities and mutual funds

## 403(b) Retirement Plans

In many ways 403(b) plans are like 401(k) plans.

Both plans provide a tax-deferred vehicle for employees (and employers) to save for retirement. This means that only when it's time to retire will your employees pay taxes on the money withdrawal. The annual contribution maximums are the same, and both can allow for Roth contributions (in addition to pre-tax contributions).

However, unlike 401(k) plans, 403(b) plans are specifically designed to be offered by non-profit organizations, and as a result have a few rules that make them unique for employers and participants.

Let's take a closer look at the details of 403(b) plans.



## How Are 401(k) and 403(b) Plans Similar?

While there are a few differences between 401(k) and 403(b) plans, these plans are mostly very similar. Both plans provide a tax-deferred vehicle for employees to save for retirement. The annual contribution maximums are the same, and both can allow for Roth contributions (in addition to pre-tax contributions). 401(k) and 403(b) plans both also have a 10% penalty if funds are withdrawn prior to age 59 ½.

# 401(k) vs 403(b) Plan Comparison Chart

Use the chart below to understand the difference in 401(k) plans and 403(b) plans.

		401(k)	403(b)
General	What it is	An employer-sponsored defined contribution plan for business entities	An employer-sponsored defined contribution plan for non-profit entities
	Who can Sponsor	Any business entity *Non-profit entities have the option of sponsoring a 401(k) or a 403(b)	Non-profit organizations, hospitals, schools, churches, 501(c)3 tax-exempt entities
Compliance	ERISA-Covered	Yes	Sometimes
	Form 5500 Required	Yes	Only if ERISA-covered
	Nondiscrimination Testing	Must pass annual nondiscrimination testing	Exempt from certain compliance testing
Contributions	Annual Contribution Limit	\$22,500 (+\$7,500 catch-up contribution for age 50+)	\$22,500 (+\$7,500 catch-up contribution for age 50+)
	Tax Treatment	Contributions are made pre-tax and grow tax-deferred	Contributions are made pre-tax and grow tax-deferred
Investments	Investments Allowed	Mutual funds, stocks, bonds, annuities, collective-funds	Only annuities or mutual funds
	Collective Funds-Eligible	Yes	No (unless a 403(b)9 church plan)
Plan Design	Employee Eligibility	Can be limited to: <ul style="list-style-type: none"> <li>• Age 21 or over</li> <li>• 1000 hours of service per year</li> <li>• 12 months of service</li> </ul>	Employee contributions: No eligibility limits  Employer Contributions: Same eligibility limits as 401(k)
	Eligible for Maximum Allowable Contribution (MAC Rule)	No	Yes. Employees who have 15+ years of service with a qualified organization may qualify to contribute an additional \$3,000 annually to the plan.

## Which type of retirement plan is best for my non-profit?

Non-profit organizations can choose to sponsor either a 403(b) or a 401(k) plan, but determining which of these plan types is best can be complicated. The best way to determine which of these plans is best for your organization is to seek guidance from an advisor who specializes in retirement plans for non-profit organizations.



# Watch Out for “Annuity-Based 403(b) Plans”

If you sponsor a 403(b) plan, you might be familiar with the challenges of annuity-based 403(b) platforms. And if you're beginning your 403(b) journey, you'll want to be wary of annuity-based 403(b) platforms. They're outdated systems—usually written by insurance companies—and could be costing you and your employees big money.

Annuity 403(b) plans can be problematic to your employees in three critical areas: fees, investment quality and service.



## Fees

Fees on annuity platforms are often higher than non-annuity platforms. This is true for 3 main reasons:

1. Investments on annuity platforms typically provide commissions to the broker/sales person, which can inflate the fees.
2. Most annuity platforms include insurance wrappers, which add unnecessary expenses to the plan while providing little benefit.
3. Many 403(b) annuity platforms are on antiquated platforms that aren't proactively repriced. Failing to re-price a plan means that even as plan assets grow, you often don't get a fee break.

This is why it can often be more cost-effective to choose a non-annuity platform for your 403(b) plan.



## Investment Quality

Annuity platforms often have lower quality investments options than non-annuity platforms. This is true for 3 main reasons:

1. The investments on an annuity platform typically provide commission to the broker, this means the broker is often incentivized to include investments that pad their own pockets, rather than the highest quality investments.
2. Annuity platforms almost always require the use of proprietary funds, which typically provide revenue sharing to the recordkeeper. This revenue sharing can erode performance.
3. Annuity platforms typically have very limited investment options, and rarely offer open-architecture investment platforms. This limits options and can reduce availability of high quality, low cost investment options.



## Service

Non-annuity advisors are much more likely to offer services to set plan participants up for a comfortable retirement.

For example, a specialized advisor may act as a fiduciary for your 403(b) plan. This means they will act in your best interest, not their own.

A non-annuity advisor may be more likely to have the expertise and resources to offer robust participant services. This could include things like meeting one-on-one with employees to discuss retirement goals, as well as providing education around the appropriate savings rate and assets allocation to help them achieve their goals.

This education and support results in employees who are better equipped to achieve their retirement goals.



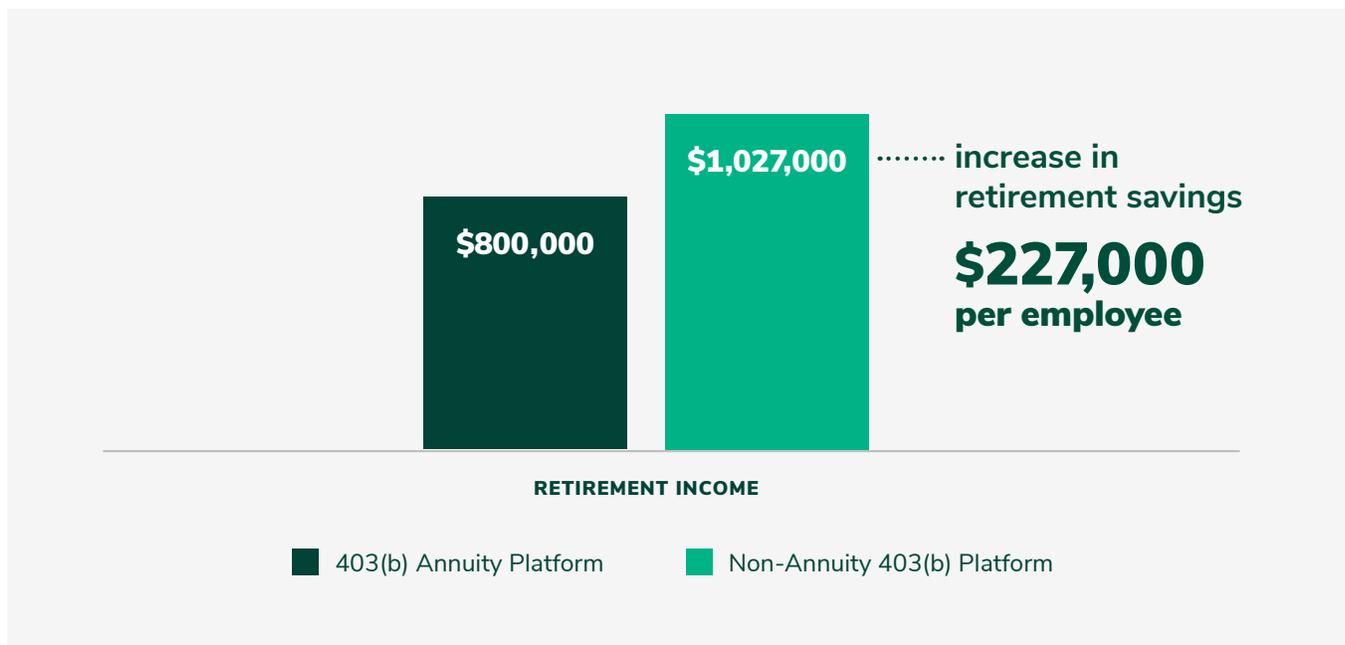
**Pro Tip:** Did you know that until recently 403(b) plans were required to be on an annuity platform, that's why more than half of 403(b) plans are on annuity platforms today. However, there are better solutions available today—like a non-annuity 403(b).

# A Better 403(b) Solution for Non-Profits

While annuity platforms can be problematic, there is a better solution—a non-annuity platform.

A non-annuity platform can allow the 403(b) plan to operate in an environment free of revenue sharing and commissions, and is much more likely to include a specialized advisor who can act as a fiduciary on behalf of the plan. Non-annuity 403(b) plans offer participants substantial benefits in three critical areas: fees, investment quality and service.

Changing to a non-annuity platform can have a big impact on employee outcomes. The illustration below compares the difference between a 403(b) annuity platform and a non-annuity 403(b) platform. By switching to a non-annuity 403(b) the plan may be able to improve plan fees, investments and employee contributions which can have a combined impact of ~1% on a plan's annual performance. **Which gives each employee an extra \$227,000 in retirement savings.**



<sup>1</sup>Assumes starting salary of \$40,000, which grows annually by 3% over 40 years starting at age 25. Withdrawals begin at age 66 and are equal to 45% of the projected salary at retirement. The lower return portfolio growth assumes 5.5% annual return in the working years and 3.5% return in retirement, while the 1% higher return portfolio growth assumes 6.5% and 4.5%, respectively.

## Help give your employees the retirement they deserve with a non-annuity 403(b) plan.

A non-annuity 403(b) plan can offer plan sponsors and participants lower fees, higher quality investments and better services than an annuity-based plan. These improvements can lead to employees who are more prepared to afford a comfortable retirement.



## Helpful Resources



### 403(b) Video

Watch this short video from a non-profit plan retirement specialist to learn more about the difference between non-annuity and annuity 403(b) plans.



### 403(b) Case Study

See how plan participants can benefit when their organization moves from an annuity based platform to a non-annuity based 403(b) solution.



### 403(b) vs. 401(k) Blog

Read this article to get answers to frequently asked questions around the differences between 403(b) and 401(k) plans for non-profits.

Give us fifteen minutes and we'll show how you can help your employees dramatically increase retirement savings.

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## 401(k) SOLUTIONS

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