

Combine Your Retirement Accounts



Follow this Simple Rollover Checklist

Looking to consolidate or “roll over” a retirement account into your current employer-sponsored retirement account? Follow our simple 3-step checklist to get started.



Contact Your Old Service Provider

- ☐ Confirm transfer process and follow instructions
- ☐ Confirm account balance
- ☐ Provide the check payable information as follows:

Principal Life Insurance Company FBO [Your First Name] [Your Last Name]



Complete Paperwork with Principal

- ☐ Fill out rollover paperwork
 - Visit their website or call them for a copy of the paperwork
- ☐ Submit completed paperwork



Monitor the Status of Your Deposit

- ☐ Visit [principal.com](https://www.principal.com) to check the status or contact Principal at 800-547-7754



Need Assistance? If you have questions, we can help.
Contact us at **888-322-7586** or **contact401k@fi.com**.